



PARK, RECREATION & TREE COMMISSION MEETING MINUTES August 7, 2013

Meeting of the: **PARK, RECREATION & TREE COMMISSION OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Wednesday, August 7, 2013 at 7:00 p.m.**
Location: **City Hall, 2110 Washington St., New Holstein WI 53061**
Members Present: Jerry Hallstrom, Sue Barth, Wally Dudzinske, Bill Beirne, and Jeffrey Brandt
Others Present: Robert Depies, Mayor Dianne Reese, Chief Brian Reedy, Kevin Meyer, Jeff Schroeder, Jeremy Stephany

The meeting was called to order by Chairperson Hallstrom.

It was duly noted that the meeting was properly announced.

Roll call was completed by City Clerk Langenfeld.

A motion was made by Brandt, seconded by Dudzinske, and carried to approve the agenda as presented.

A motion was made by Brandt, seconded by Dudzinske, and carried to approve the minutes from the previous meeting.

Neither Public Participation nor Communications occurred.

A motion was made by Brandt, seconded by Dudzinske, and carried to not post hours of operation in the parks and to table the topic of signage near the pond and retaining area until the City's Attorney can be consulted on the topic.

Jeff Schroeder addressed the Baseball Policy and Procedures and distributed the attached document to explain how the division of team process works.

City Clerk Langenfeld updated the Commission on State Health and Workforce Department inspections at the Aquatic Center.

City Clerk Langenfeld informed the Commission on the procedures of closed sessions.

A motion was made by Brandt, seconded by Dudzinske, and carried to adjourn and reconvene in closed session to consider employment, performance evaluation data or compensation of any public employee over which the Commission has jurisdiction per Wisconsin State Statute 19.85(1)(b)&(c) for the following items: Aquatic Center Director; Aquatic Center Program Director wage; Aquatic Center Personnel.

A motion was made by Dudzinske, seconded by Brandt and carried to adjourn the closed session and to reconvene in open session.

No action was recommended or taken.

A motion was made by Beirne, seconded by Brandt, and carried to approve the Memorial Tree Requests as presented.

A motion was made by Brandt, seconded by Dudzinske, and carried to approve the New Holstein Soccer Associations application as presented to use the Community Center.

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Depies informed the Commission that he would like direction on following through with the suggestions of the Civic Park Canopy Grant to generate new growth in the park. City Clerk Langenfeld was requested to distribute copies of the plan to the members so that they could become familiar with the project. Depies also informed the Commission that he will be removing the trees that have been tagged to be removed.

Jeremy Stephany updated the Commission on the Aquatic Center: Premier Financial will be sponsoring a Free Swim night on Monday, August 12th from 6-8 p.m. and each household will receive a coupon for the concession stand.

Depies informed the Commission that he will be removing six Ash trees from Kiwanis Park as they are in poor condition and to prevent the Emerald Ash Borer from attacking the trees. The removed trees will be replaced with nursery stock next year.

Item 19 was not discussed.

Reese informed the Commission that she would like to apply for a planning grant through the University of Wisconsin – Madison's Capstone program to put together a plan for Kiwanis and Memorial Park.

The Commission reviewed the Financials for July and the 2014 Budget.

Being no further business the meeting was adjourned.

Cassandra Langenfeld, City Clerk